

REQUEST FOR BIDS

SNOW PLOWING AND SNOW REMOVAL SERVICES

2026–2027 SCHOOL YEAR

Kaleva Norman Dickson Schools
4400 N. High Bridge Road
Brethren, MI 49619
Phone: 231-477-5353

NOTICE TO BIDDERS

Kaleva Norman Dickson Schools is requesting bids from qualified snow removal contractors for snow plowing, salting, and snow removal services for the 2026–2027 school year.

The successful bidder will be responsible for providing reliable and timely snow removal services to maintain safe access to the school property throughout the winter season.

BID DEADLINE

All bids must be received by 3:00 PM on September 8, 2026.

Bids should be submitted by email to:

Jake Veith, Superintendent
Email: mallisonr@manistee.org

Questions regarding this bid may be directed to the school office at 231-477-5353.

SCOPE OF SERVICES

The successful contractor shall provide snow plowing and snow removal services for the Kaleva Norman Dickson Schools property, including all parking areas and the bus garage area.

1. Snow Plowing

The contractor shall:

- Plow all school parking lots.
- Plow the bus garage area.
- Monitor weather and snowfall conditions and respond as necessary.
- Begin plowing when accumulated snowfall reaches 2 inches or more.

- Complete required plowing prior to the start of the school day and no later than 7:00 AM.
- Provide additional plowing when necessary due to continued snowfall or changing weather conditions.
- Take into consideration the school's evening activities and events. Plowing and/or salting may be required during the afternoon or evening to maintain safe access to the property.
- Maintain reasonable access for vehicles, buses, staff, students, visitors, and emergency vehicles.

The contractor shall use appropriate equipment and practices to minimize damage to paved surfaces, curbs, landscaping, buildings, structures, signs, vehicles, and other property.

2. Salting

The contractor shall provide parking lot salting services when requested by the school.

The bidder shall clearly identify what is included in the salting price, including labor, equipment, materials, transportation, application, and any other associated costs.

Important: Salting of sidewalks is the responsibility of Kaleva Norman Dickson Schools and is not included in the contractor's responsibilities under this bid.

3. Snow Removal from Property

Snow may need to be removed from the school property when accumulated snow piles create or contribute to:

- Visibility concerns;
- Traffic-flow problems;
- Reduced access;
- Safety concerns;
- Restricted parking;
- Interference with buses or other vehicles; or
- Other conditions that, in the school's judgment, require snow to be removed from the property.

The bidder shall provide pricing for snow removal, including all costs associated with loading, hauling, transporting, and disposing of snow away from the school property.

The contractor shall identify the location to which snow will be transported and any additional disposal or dumping charges.

CONTRACTOR RESPONSIBILITIES

The successful contractor shall be responsible for all costs necessary to perform the services described in this bid, including, but not limited to:

- Labor;
- Equipment;
- Fuel;
- Maintenance and repairs;
- Salt and/or ice-melt materials;
- Transportation;
- Snow hauling;
- Snow disposal;
- Equipment mobilization;
- Operators;
- Insurance; and
- Any other costs necessary to satisfactorily complete the work.

No additional charges shall be incurred by the school unless specifically approved by the school in advance.

The contractor shall provide sufficient equipment and personnel to meet the required response and completion times.

The contractor shall be responsible for monitoring weather conditions and determining when equipment and personnel should be deployed in order to meet the requirements of this bid.

DAMAGE, INJURY, AND LIABILITY

The successful contractor shall be responsible for all damages, injuries, or death directly related to the contractor's performance of snow plowing, snow removal, and salting services.

This includes, but is not limited to, damage or injury resulting from:

- Snow plowing operations;
- Snow removal operations;
- Snow hauling;
- Salting operations;
- Contractor equipment;
- Contractor employees, agents, or subcontractors; and

- Damage to school property, vehicles, structures, curbs, pavement, landscaping, signs, or other property.

The contractor shall be responsible for maintaining appropriate insurance coverage for the services provided under this contract and shall provide proof of insurance upon request.

CONTRACTOR QUALIFICATIONS

Bidders should have appropriate experience, equipment, personnel, and resources necessary to provide reliable commercial snow removal services.

The contractor shall be capable of responding to snowfall events and completing required services within the timeframes specified in this bid.

The school reserves the right to request references or additional information from any bidder.
